

J-1 Student Intern Evaluation Form

The Department of State J-1 Student Intern regulations require that an evaluation be completed at the mid-point and end of a student intern's program. For internships of less than 6 months, only a final evaluation is required. A copy of the evaluation(s) must be submitted to International Support Services (ISS) to be kept in the student intern's file.

Instructions: The professor/supervisor should complete Section 1 and the J-1 student intern should complete Section 2 of the form below. The form must be signed by both the professor/supervisor and the J-1 student intern. Return a hard copy to ISS at mail code 0378 or email an electronic copy to mollie@vt.edu.

Section 1: To be completed by the Host Professor/Supervisor

Intern's Name: _____ Intern's Email _____

Supervisor's Name and Title: _____

Supervisor's Email: _____ Supervisor's Department _____

Date of Evaluation: _____ Type of Evaluation: (check one) Mid-point End-of-Program

1. Please list the learning objectives established for this internship:

2. Rate the intern's performance on the learning objectives: Excellent Above Average Average Below Average
Comments:

3. Were there any problems that should be addressed to improve experiences of future interns? No Yes If yes, please comment:

4. Please rate the overall training program and its benefits: Excellent Above Average Average Below Average
Comments:

5. **For Mid-Point Evaluation Only.** Please list the learning objectives that must be met during the remainder of the internship and recommendations for meeting the learning objectives, if any:

Professor's Signature: _____ Date: _____

Invent the Future

Section 2: To be completed by the Student Intern

1. How will this internship experience be of value to your academic program in your home country upon your return?
2. How could this program have been more successful for you?
3. Please rate the overall training program and its benefits: Excellent Above Average Average Below Average
Comments:

I hereby certify that I have read Section 1 of the Student Intern Evaluations which was completed by my sponsoring professor.

Intern's Signature: _____ Date: _____