



J-1 Scholar/Student Intern Transfer-Out Request Form

This form should be used by a J-1 scholar/student intern to request a transfer of program sponsorship from Virginia Tech to another sponsor. This form should be submitted before the requested transfer date and no later than the current end date on the DS-2019.

SECTION I: Scholar Information -- to be completed by VT J-1 Scholar

Form section for Scholar Information with fields for Family name, Given Name(s), SEVIS #, Current Address, Email, Phone, VT Department, VT Supervisor/Host name, Requested Transfer Date, and a signature line for the VT J-1 Scholar.

SECTION II: Scholar's VT Faculty Supervisor/Host information -- to be completed by the scholar's VT Supervisor/Host

Form section for Supervisor/Host information with fields for VT Supervisor Name, Email, Phone, and a signature line for the VT Supervisor.

SECTION III: New Institution Information -- to be completed by the New Institution's RO/ARO

Form section for New Institution Information with fields for Name of New Institution, New Institution J-1 Program Number, J-1's Area of Research/Teaching/Activity at New Institution, Requested SEVIS Transfer Effective Date, RO/ARO Name, Email, Phone, and a signature line for the New Institution RO/ARO.

VT International Support Services Use

Form section for VT International Support Services Use with fields for Entry date, Transfer effective date, VT RO/ARO Name, VT RO/ARO Signature, and Date.